

Statement of Work
For BPA- General Supplies
AFRIMS, U.S. Embassy Bangkok

Background/Objective

AFRIMS is a medical research agency of U.S. Embassy Bangkok and needs to find vendor/contractor who can provide general supplies listed below to support USAMD-AFRIMS **Just-In-Time**

Scope of Work

The contractor shall provide all General supplies list below

1. The items that need to be ordered include but not limited to as followed:
 - Janitorial supplies for example tissue paper, paper towels and hand soap.
 - General supplies for example office stationary, writing implement, batteries, packing tape, staples, computer accessories, extension cord.
 - Motor pool cleaning supplies for example car wash shampoo, cleaning accessories and glass clean & shine, air freshener.

NO	DESCRIPTION
1	Tissue Scott Hand Towels Interfold or Equivalent
2	Kleenex Facial Tissue or Equivalent
3	Waterless Hand Cleaner or Equivalent
4	Liquid Hand Soap 500ml. Fruity Daiwa or Equivalent
5	Gel Ink Pen 0.5 mm. Blue Pentel BLN75SW-C or Equivalent
6	Ball Point Pen 0.38 mm. Black G-Soft HI-GRIP or Equivalent
7	Ball point Pen Quantum Point or Equivalent
8	Eraser Pentel ZES-03WBT03 or Equivalent
9	Mechanical Pencil 0.5 mm. Pentel Caplet A105 or Equivalent
10	Pencil Leads 2B 0.5mm. Rotring Tikky Hi-Polymer or Equivalent
11	Plastic Ruler 12" P.K. New 600 or Equivalent
12	Cutter Knife Aroma Silver-11 or Equivalent
13	Stapler Pink Color Max HD-10 TOKOYO DESIGN or Equivalent
14	MESA SR-100 Staples Remover 5.5x12x1.2 cm. or Equivalent
15	Staples Max 10-1M or Equivalent
16	Spring Clip File A4 8 cm. Spine White Butterfly 80-2S or Equivalent
17	Punched Pocket A4 (100/Pack) YOYA S2100 or Equivalent
18	Plastic Folder A4 Green (12/Pack) Nova 310 or Equivalent

19	3 Tires Wire Document Tray Robin 403 or Equivalent
20	Staples Max 35-1M or Equivalent
21	Self-Adhesive Notes Asst. Colors Stick or Equivalent
22	Tape Dispenser Core 1" Black Scotch C-60 or Equivalent
23	Tape 3/4"x25y Scotch 810 or Equivalent
24	OPP Tape 1 1/2"x45y Clear Unitape or Equivalent
25	Super Glue 3g. UHU or Equivalent
26	Glue Stick 21 g. White UHU 189 or Equivalent
27	Binder Clip 1" (12/Box) Horse 111 or Equivalent
28	Paper Clip (10/Pack) ONE or Equivalent
29	Scissors 7 3/4" Red-Gray ONE BR2 or Equivalent
30	777 Hard Cover Notebook No.8 100 Sheets/Book or Equivalent
31	Report Pad A4 70gsm. Fancy or Equivalent
32	Neon Colour Notes 3x3" Asst. Colors (5/Pack) Post-it 654-5PK or Equivalent
33	Whiteboard Marker Blue Pilot WBMK-M or Equivalent or Equivalent
34	Highlighter 5 Color or Equivalent
35	4SL Battery AA (4 Piece) Panasonic NEO or Equivalent
36	Super Sticky Notes Maiami Post-it 654-12SSMIA or Equivalent
37	KingsTriton Car Wash Shampoo Lemon 1,000 ml. Wax One or Equivalent
38	Dust Trap Liquid 300 ml. Yellow or Equivalent
39	Kings Stella Air Perfume Gel Ozone Fresh Blue 80 g. or Equivalent
40	Kings Stella Spray Refresh Air Plus Romatic Blossom 300 ml. or Equivalent
41	Tyre Cleaning Foam or Equivalent
42	Floor Cleaning Lavender 450ml. or Equivalent
43	Calculator Casio DX-120ST or Equivalent
44	Optical Mouse Black Logitech M100R or Equivalent
45	Wrist Rest Mouse Pad Black-Gray Storm CP200 or Equivalent
46	Scourers with Sponges 3"x4" (6/Pack) or Equivalent
47	Kings Stella Glass Cleaner 600 cc. or Equivalent
48	Sponge Waxy MicroTech or Equivalent
49	Psdte Wax 150 g. or Equivalent
50	Drain Unblocker or Equivalent

2. The contractor will deliver listed supplies, per each delivery order against this contract. This will allow each of the departments within AFRIMS to meet mission requirements.
3. The contractor shall promptly delivery goods within 48 hours of approved delivery order. Unexpected usage levels may require a shorter time period between delivery orders from time to time.

Delivery Process

1. Delivery must be made during the operating hour, Monday – Friday, 0800-1100 hrs. and 1300-1600 hrs.
2. Delivery place is

Supply Section, AFRIMS
315/6 Rajvithi Road
Khet Rajthewi, Bangkok 10400

3. The contractor must provide delivery date and time one day before delivery schedule to the point of contact.
4. The point of contact is Mr. Supoj Kitsanguan by email: SupojK.fsn@afirms.org or phone call: 02-696-2700, Ext: 4237.

Period of Performance

Estimated period: 19 September 2019 - 31 August 2020 with the option to extend yearly thru 2024.