

SOW for New Curtains for residences

Objective: GSO Property U.S. Embassy in Thailand is searching for a qualified contractor to provide new curtains at residences for the calendar year 2020. We expect excellent service offered at reasonable price and professional work to maintain the condition and characteristic of our curtains.

Scope of work:

- The contractor shall furnish all managerial, administrative, and direct qualified labor personnel as well as on-site taking down and installation of curtains, transportation, equipment/tools that are necessary to accomplish the work in this contract.
- The drapery will include the fabric, sheer, blackout, aluminum curtain rods, sewing and installation.

Pickup / Delivery process:

- Pickup / delivery must be on regular, non-holiday weekdays during working hours, 0700 -1600 hrs.
- Pickup / delivery address:
 - 1) Property section, General Service Office (Rajdamri Compound), U.S. Embassy Bangkok : 33 Soi Mahadlekluang 3, Rajdamri Road, Lumpini, Pathumwan, Bangkok 10330
 - 2) Baan Saeng Chan : 37/1-7 Sukhumvit 13, Sukhumvit Rd. Klongtoey, Wattana, Bangkok 10110
 - 3) Millennium Residence : 118 Soi Sukhumvit 20, Sukhumvit Rd. Klongtoey, Wattana, Bangkok 10110
 - 4) Ruam Rudee Mansion : 30/2 Soi Ruamrudee, Wireless Rd. Lumpini, Pathumwan, Bangkok 10330
- Point of contact / escort are:
 1. Thapanee Putnoi (Gan), e-mail: PutnoiT@state.gov, Tel: 02-205-5327
 2. Prachai Ariyasinsuwong (Chai), e-mail: Prachai@state.gov, Tel: 02-205-5626
 3. Chonsawas Eiamlaor (Bell), e-mail: EiamlaorC@state.gov, Tel: 02-205-5627
 4. Raksapol Warapirom (C), e-mail: WarapiromR@state.gov , Tel: 02-205-5084
- In case of access to Rajdamri compound and Ruam Rudee Mansion, the contractor must provide full name of pickup / delivery personnel together with his/her Thai identity number as well as vehicles details to our point of contact to process the embassy access request 1 day prior to the pickup / delivery date. In case of any change, a 1-working-day prior notice must be made to Khun Pracha or Khun Gan or Khun Eed.
- Vendor shall be notified of the pick-up schedule at least five days in advance.
- Vendor shall be notified of the delivery schedule at least seven days in advance.

Details of curtain that require service:

- Polyester floor length curtains
- Polyester sheer curtains

Make New Drapes List _ FY2020			
No.	Property	Unit	Approximate Size (m2)
1	MILLENNIUM RESIDENCE TOWER A	#110/02 (S)	333.33
2	MILLENNIUM RESIDENCE TOWER A	#110/06 (S)	333.33
3	MILLENNIUM RESIDENCE TOWER A	#110/13 (L)	333.33
4	MILLENNIUM RESIDENCE TOWER A	#110/34 (S)	333.33
5	MILLENNIUM RESIDENCE TOWER A	#110/06 (S)	333.33
6	MILLENNIUM RESIDENCE TOWER A	#110/46 (S)	333.33
7	MILLENNIUM RESIDENCE TOWER B	#112/01 (L)	450.00
8	MILLENNIUM RESIDENCE TOWER B	#112/21 (L)	450.00
9	MILLENNIUM RESIDENCE TOWER B	#112/25 (L)	450.00
10	MILLENNIUM RESIDENCE TOWER B	#112/37 (L)	450.00
11	MILLENNIUM RESIDENCE TOWER B	#112/41 (L)	450.00
12	MILLENNIUM RESIDENCE TOWER B	#112/49 (L)	450.00
13	MILLENNIUM RESIDENCE TOWER B	#112/53 (L)	450.00

Period of performance:

- One year after PO awarded.

Type of contract / Payment schedule:

- The vendor should comply with term of payment, 30 days credit. Financial section will transfer the payment for curtain cleaning service to the contractor within 30 days after receiving the invoice.

The samples drapery and the blackout are as follows:













