

**STATEMENT OF WORK**  
**Furniture refurbishment**  
**ESC Office**  
**3<sup>rd</sup> Floor, NOB**

**Background:**

ESC Office would like expand and utilize the ESC Logistician and Secure Storeroom office space.

**Objective:**

We are looking for a local vendor who could provide moving storage shelves in the ESC Office.

ESC Logistician Room

- Shelf Size W.2060 x D.833 x H.2400 mm
- Level : 5+1 top / Loading 150 kg /level
- 6 double cabinets with steering wheel
- Rail 6200 mm on MDF Floor 16 mmt.

ESC Secure Storeroom

- Shelf Size W.2060 x D.833 x H.2400 mm
- Level : 5+1 top / Loading 150 kg /level
- 8 double cabinets with steering wheel
- Rail 7500 mm on MDF Floor 16 mmt.

**Scope of work:**

Below are the surveyed required tasks:

- 1) Perform a site survey/inspection for site verification and measurement.
- 2) Provide office furniture as shown in approved design drawing.
- 3) Installation which include labor, equipment, and material to perform the task.
- 4) Number and list of furniture as specified in design drawings.

**Period of Performance:**

Six weeks after awarded PO or upon GSO approval.

**Payment Method:**

The contractor should comply with terms of payment, 30 days credit. Financial Section will transfer the payment to the vendor within 30 days after goods and services are delivered and receiving the invoice.