

STATEMENT OF WORK – AFRIMS & GSO/EXP – IDIQ Cleaning Supplies

Scope of Work: The contractor shall provide all necessary managerial, administrative and direct labor personnel, and as well as all necessary transportation, equipment, tools, required to provide competent and qualified service to include safety in accordance with specification and service described below:-

No.	Item	Description	Minimum Usage for IDIQ
1	Toilet Paper	Jumbo Roll Tissue 2-ply 300 m., 12 packages/box	108 Boxes
2	Toilet Paper	Toilet papers: 2-ply, 9- 10 cm. W x 39-42 m. L/roll, 12 rolls/packages, 6 packages/box	520 Boxes
3	Paper Towel	Interfold Hand Towels 2-ply, 150 sheets/package, 24 packages/carton	384 Cartons
4	Paper Towel	Interfolded white 2-ply, 245 mm.x210 mm./sheet, 250 sheets/package, 24 packages/carton	1,040 Cartons
5	Facial Tissue	Facial Tissue, 170 sheets/box, 36 boxes/carton	12 Cartons
6	Garbage Bag	Clear Garbage Bags 24"x28" (25 kg/bag)	24 Bags
7	Garbage Bag	Clear plastic garbage bag, size 25"x25", for trash can, Biodegradable HDPE garbage bag 40 mc.(2 fold), 100 pieces./package, 12 packages/bundle	50 Bundles
8	Garbage Bag	Clear plastic garbage bag, size 40"x48", for trash can, Biodegradable HDPE garbage bag, 25 pieces/package, 12 packages/bundle	200 Bundles
9	Garbage Bag	Clear plastic garbage bag, size 50"x50, for shredder machine, Biodegradable HDPE garbage bag, 10 pieces/package, 70 packages/bundle	90 Bundles
10	Garbage Bag	Black Garbage Bags 24"x28" (25 kg/bag)	12 Bags
11	Garbage Bag	Black Garbage Bags 36"x45" (25 kg/bag)	12 Bags
12	Cone Cup	Paper Cone Cups, 4 oz., 200 cups/package, 25 packages/carton	24 Cartons
13	Paper Cup	Cup paper with handles 8 oz, 50 cups/pack, 40 packs/carton	12 Cartons
14	Hand Soap	Moisturizing Liquid Hand Soap - Orchid Scent 3.8 liters/gallon, 4 gallons/package	12 Cartons
15	Hand Soap	Liquid soap/hand cleaner, Akava blue or Apple scent, contain 3.8 liter/gallon	560 Gallons
16	Dish Washing Soap	Liquid soap, contain 750 cc./bottle	280 Bottles
17	Zipper Bags	Zipper Bags 6"x6" (1kg/bag) total size of zipper	84 Bags
18	Zipper Bags	Zipper Bags 8"x8" (1kg/bag) total size of zipper	156 Bags

TERMS & CONDITIONS

Below are terms and conditions which need to be followed by the contractor:

VALUE OF ALL AWARD DELIVERY ORDER

As an IDIQ Contract, maximum value of all award delivery order is 5,000,000 THB (166,000 USD)

PAYMENT TERM

Credit 30 days after delivery each order and receiving invoice. The transaction will be made through Electronic Fund Transfer method to the contractor’s bank account.

Local VAT Exemption

VAT Exemption document will be processed through Ministry of Foreign Affairs for the delivery order which has the total price excludes VAT at or more than 5,000 THB for local VAT registered contractor under Section 82/3 of Thai Revenue Code only. The contractor will receive the document within 150 days after award delivery order.

IDIQ CONTRACT PERIOD

IDIQ contract will be valid for 2 years after award, the price of each item must be firm-fixed until the expiration of the contract.

PERIOD OF PERFORMANCE

Delivery for each order must be scheduled and happened within 48 hours after award delivery order. And normally delivery schedule will be every 14-120 days as our requirement. Unexpected usage levels may require a shorter time period between delivery orders from time to time.

DELIVERY ADDRESS

The contractor shall deliver items at two locations, depends on each delivery order shipping instruction, delivery address as follows:

No.	Office	Address
1	GSO/EXP	Expendable Supplies Section, General Services Office U.S. Embassy Bangkok 33 Soi Mahadlekluang 3, Rajdamri Road, Lumpini, Pathumwan, Bangkok 10330
2	USAMD-AFRIMS	USAMD-AFRIMS U.S. Embassy Bangkok 315/6 Rajvithi Road, Payathai, Bangkok, 10400