

HOW TO... RENEW A PASSPORT BY MAIL



If you are residing in Thailand, you may be eligible to renew your passport and/or change your surname on your passport by MAIL. It is easy, convenient, secure and takes about three weeks from the date we receive your application to when you receive your new passport book by mail.

FOLLOW THESE 3 SIMPLE STEPS

STEP 1 CHECK ELIGIBILITY



My current passport is undamaged and can be submitted with my application



My current passport was issued when I was age 16 or older



My current passport was issued within the last 15 years



My current passport is not limited due to a history of multiple lost/stolen passports



My current passport was issued in my current name or my surname is being changed due to marriage



If FALSE to any of these, STOP and visit our website

If true to all of these, go to STEP 2



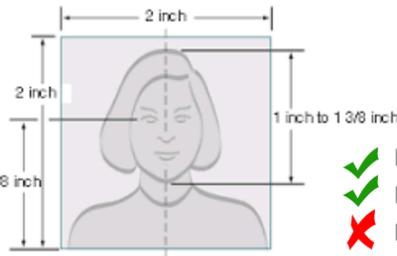
STEP 2 PREPARE THE PACKAGE



Your current U.S. passport book (Required, no exceptions)



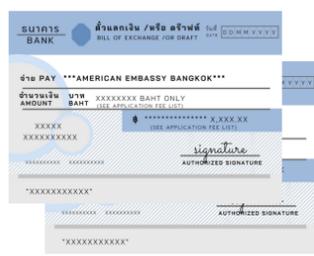
Form DS-82 passport application (Must be in English)



One new passport photograph (white background)



Printed Checklist



Two separate bank drafts "Passport Application Fee" "Return Envelope Fee"

PREPARE THE PAYMENT



Step 1: Visit any branch of the following three banks in Thailand



Bangkok Bank (Draft / ตั๋วแลกเงิน)



Kasikorn Bank (Bill of Exchange / ตั๋วแลกเงิน)



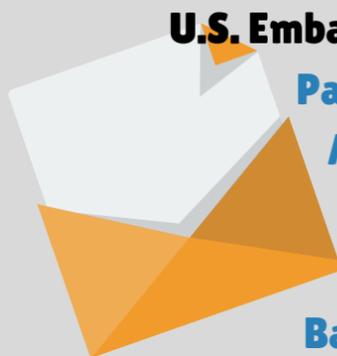
Siam commercial Bank (Draft / ตั๋วแลกเงิน)



Step 2: Purchase TWO separate bank drafts (Thai Baht ONLY) payable to "American Embassy Bangkok" (Do not write anything on draft)

STEP 3 MAIL YOUR APPLICATION PACKAGE

Send your passport renewal package to your nearest Embassy or Consulate via these mailing channels.



**U.S. Embassy Bangkok Mailing Address:
Passport-by-Mail Service
ACS/Consular Section,
U.S. Embassy,
95 Wireless Road,
Bangkok 10330, Thailand**

PLEASE VISIT OUR WEBSITE FOR FULL DETAILS INCLUDING CURRENT EXCHANGE RATES

Tel: 02-205-4000

<https://th.usembassy.gov/>

