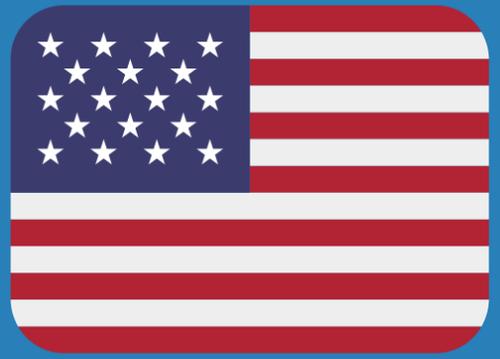


# HOW TO... RENEW A PASSPORT BY MAIL



If you are residing in Thailand, you may be eligible to renew your passport and/or change your surname on your passport by MAIL. It is easy, convenient, secure and takes about three weeks from the date we receive your application to when you receive your new passport book by mail.

## FOLLOW THESE 3 SIMPLE STEPS

### STEP 1 CHECK ELIGIBILITY



**My current passport is undamaged and can be submitted with my application**



**My current passport was issued when I was age 16 or older**



**My current passport was issued within the last 15 years**



**My current passport is not limited due to a history of multiple lost/stolen passports**



**My current passport was issued in my current name or my surname is being changed due to marriage**



**If FALSE to any of these, STOP and visit our website**

**If true to all of these, go to STEP 2**



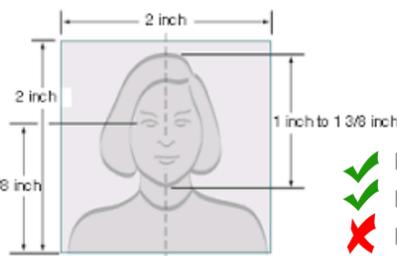
### STEP 2 PREPARE THE PACKAGE



**Your current U.S. passport book (Required, no exceptions)**



**Form DS-82 passport application (Must be in English)**



**One new passport photograph (white background)**



**Printed Checklist**



**Two separate bank drafts "Passport Application Fee" "Return Envelope Fee"**

### PREPARE THE PAYMENT



**Step 1: Visit any branch of the following three banks in Thailand**



**Bangkok Bank (Draft / ตั๋วแลกเงิน)**



**Kasikorn Bank**

**(Bill of Exchange / ตั๋วแลกเงิน)**



**Siam Commercial Bank (Draft / ตั๋วแลกเงิน)**

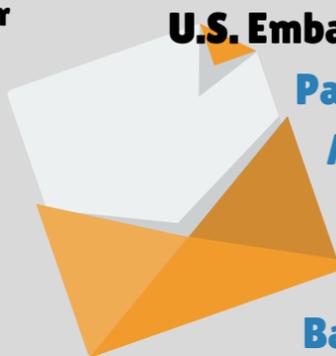


**Step 2: Purchase TWO separate bank drafts (Thai Baht ONLY) payable to "American Embassy Bangkok"**

### STEP 3

### MAIL YOUR APPLICATION PACKAGE

**Send your passport renewal package to your nearest Embassy or Consulate via these mailing channels.**



**U.S. Embassy Bangkok Mailing Address:**

**Passport-by-Mail Service  
ACS/Consular Section,  
U.S. Embassy,  
95 Wireless Road,  
Bangkok 10330, Thailand**

**PLEASE VISIT OUR WEBSITE FOR FULL DETAILS INCLUDING CURRENT EXCHANGE RATES**

Tel: 02-205-4000

<https://th.usembassy.gov/>

